

SREE NARAYANA COLLEGE CHEMPAZHANTHY

Thiruvananthapuram, Kerala, South India – 695 587

Affiliated to the University of Kerala.

Re-accredited by NAAC with B Grade, CGPA 2.74

www.sncollegechempazhanty.ac.in

ANNUAL QUALITY ASSURANCE REPORT

For the period 2015-16



SUBMITTED TO



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

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The Annual Quality Assurance Report (AQAR) of the IQAC for the period 2015-16

Part – A

1. Details of the Institution

1.1 Name of the Institution **Sree Narayana College Chempazhanthy**

1.2 Address Line 1 **Chempazhanthy**

Address Line 2 **Chempazhanthy P.O**

City/Town **Thiruvananthapuram**

State **Kerala**

Pin Code **695587**

Institution e-mail address **snc.org@gmail.com**

Contact Nos. **0471-2592077, 2596629**

Name of the Head of the Institution: **Dr.L.Thulaseedharan**

Tel. No. with STD Code: **0471-2592077**

Mobile: **9447018995**

Name of the IQAC Co-ordinator:

Dr.Reena Ravindran

Mobile:

9349321464

IQAC e-mail address:

iqac.snctvm@gmail.com

sncagar2014@gmail.com

1.3 NAAC Track ID

KLCOGN 11324

1.4 Website address:

www.sncollegechempazhanthi.ac.in

Web-link of the AQAR:

www.sncollegechempazhanthi.ac.in/AQAR201516.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	78.90	2004	2004 - 2009
2	2 nd Cycle	B	2.74	2016	2016 - 2021

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

02/07/2002

1.7 AQAR for the year (for example 2010-11)

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR 2014-15 submitted on 30.11.2015
- AQAR 2013-14 submitted on 09/12/2014
- AQAR 2012-13 submitted on 05/05/2014
- AQAR 2011-12 submitted on 29/12/2012

1.9 Institutional Status

University ☐ State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ ☐ Men ☐ Women

Urban ☐ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐

PEI (Phys Edu) ☒

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

NA

1.11 Name of the Affiliating University (for the Colleges)

University of Kerala

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

5 + 1 (Coordinator)

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

1

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

5

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Seminar on 'Best Practices in teaching & learning'.
- Workshop on 'Academic auditing'.
- Career guidance on 'Improving Employability of Students at SNC Chempazhanthi'.

2.14 Significant Activities and contributions made by IQAC

- Motivational class and Mock visit arranged for equipping teachers to interact with NAAC peer team during their visit to college.
- Infrastructural facilities were upgraded prior to NAAC visit.
- Took measures to make the campus wifi enabled.
- Arranged workshops on quality enhancement for teachers and students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

	Plan of Action	Achievement
1	To focus of improving pass percentage in university	Pass percentage increased in all subjects. University ranks obtained for B.Sc Psychology

	examinations.	and B.A Sociology.
2	To support weak students in their studies.	Remedial coaching given by all departments.
3	To improve the standard of English language usage by students.	Language lab set up and spoken English classes given to all.
4	Improving computer awareness among staff & students.	Computer awareness classes organized by Statistics dept for all.
5	Renovation of Science Labs	Chemistry labs were painted and new ceiling installed.
6	Research output to be enhanced.	Two Minor research proposals were approved by UGC for funding. A faculty member was awarded PDF by UGC. Seminar proposals submitted by three depts. Applied for research grant of University.
7	Improving infrastructure	New IQAC room constructed. Sick room constructed, jumping pit dugged
8	ICT in teaching	Smartboards installed, campus wifi enabled
9	Undertake activities based on ISR	Organic farming & marketing undertaken
10	Undertaking Environmental initiatives	Aerobic dust bin and bio gas installed.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body

Yes



No

☐

Management

☒

Syndicate

☐

Any other body

☐

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2			
PG	3			
UG	13			
PG Diploma	0			
Advanced Diploma	0			
Diploma	0			
Certificate	0			
Others	0			
Total	18			
Interdisciplinary	0			
Innovative	0			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

All the 13 UG courses follow Choice Based Credit & Semester System with Core and Complementary Subjects. The 5th and 6th semesters offer Open Course & Elective Course respectively.

All the three PG courses follow Semester System.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	13 UG & 3 PG programmes
Trimester	
Annual	

1.3 Feedback from stakeholders*

(On all aspects)

Mode of feedback :

Alumni ☐ Parents ☒ Employers ☐ Students ☒

Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
66	36	30	0	17

2.2 No. of permanent faculty with Ph.D.

38

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3	0	0	0	0	0	16	0	19	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

17

0

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	7	
Presented papers	2	7	
Resource Persons	nil	nil	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Micro teaching, Quizzes, power point and poster presentations, peer teaching.

2.7 Total No. of actual teaching days during this academic year

187 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

16

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

88

2.11 Course/Programme wise distribution of pass percentage :

Result analysis of B.Sc/B.A/B.Com CBCS Degree Examination, April 2016

Title of the Programme	Total no. of students appeared	Division						
		A+	A	B	C	D	E	Pass %
English	40	-	-	20	8	-	-	70.00
History	59	-	-	0	0	-	-	00.00
Economics	61	-	-	3	6	-	-	14.75
Political Science	41	-	-	3	4	-	-	17.07
Sociology	37	-	-	2	7	-	-	24.32
Commerce	38	-	-	3	12	-	-	39.47
Physics	31	1	8	3	1	-	-	41.93
Chemistry	34	-	6	9	1	-	-	47.05
Mathematics	39	-	1	6	1	-	-	20.51
Botany	31	-	7	7	1	-	-	48.38
Zoology	37	-	2	4	1	-	-	18.91
Geology	25	-	4	13	3	-	-	80.00
Psychology	33	-	2	8	1	-	-	33.33

>90%=A+; >80% = A; >70% = B; >60% = C; >50% = D; >40% = E ; ,40% = Fail

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning process :

- Ensures the effective implementation of tutorial system.
- Ensures all Internal exams are conducted as per schedule.
- Ensures CE marks are communicated to students and parents.
- Ensures conduct of PTA meeting regularly.
- Slow learners are identified and remedial classes arranged.
- Ensures effective use of library by students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>No: of faculty benefitted</i>	<i>Number of faculty benefitted</i>
Refresher courses	2	1 Smt Preetha V.K, Dept of Malayalam 2 Resmi.S, Dept of Physics
UGC – Faculty Improvement Programme	3	1 Dhanya S.R, Dept of Mathematics 2 Smt. Bijili B.K, Dept of Mathematics 3 Smt Raji Raveendran, Dept of Economics

HRD programmes	0	Nil
Orientation programmes	2	1. Dr.S.Soju, Dept of Commerce 2. Smt Lakshmipriya A.S, Dept of English
Faculty exchange programme	0	
Staff training conducted by the university	0	
Staff training conducted by other institutions	0	
Summer / Winter schools, Workshops, etc.	2	1 Dr.Reena Ravindran, Workshop for IQAC Coordinators 2 Dr.Devipriya V, Workshop on RUSA
Others		

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	5	nil	nil
Technical Staff	17	0	nil	nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Ensured timely submission of proposals for research funding of minor research projects.
- Ensured timely submission of proposals for seminars by departments.
- Took steps to avail research fund of Kerala University.
- PG students were permitted to do project work in leading research organisations so that they get to know about research career.
- Four departments signed agreements with leading organisations for collaboration in teaching & research.
- Academic luminaries were invited on important days to interact with and inspire students in pursuing a research career.
- Students were given a chance to present papers before invited academicians during Spectrum seminar series.
- PG students attended national seminars and presented their project work in various colleges.
- Activities of Science, Nature & Health club are aimed at promoting research climate in the college.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	One		2	One
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	5		
Non-Peer Review Journals	5		
e-Journals	2		
Conference proceedings	1		

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor Projects		UGC		
Interdisciplinary Projects	Nil			
Industry sponsored	Nil			
Projects sponsored by the University/ College	Nil			
Students research projects <i>(other than compulsory by the University)</i>	Nil			
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		2	1		20
Sponsoring agencies		UGC	Higher Educ Dept.		PTA, Alumni associaation

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this

Type of Patent		Number
National	Applied	Nil
	Granted	--
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

year

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
One		One				

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="nil"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="nil"/>	State level	<input type="text" value="nil"/>
National level	<input type="text" value="nil"/>	International level	<input type="text" value="nil"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="3"/>	
NCC	<input type="text"/>	NSS	<input type="text" value="1"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Promoting Organic farming in the campus and nearby residential areas.
- Financial help to cancer kids and for kidney transplant.
- Counselling to various school students.

Criterion – IV**4. Infrastructure and Learning Resources****4.1 Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	30 acres			
Class rooms	32	1		
Laboratories	10			
Seminar Halls	2			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	nil			
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- Inlibnet access in library.
- Office administration is computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	35160		840		36000	
Reference Books	1064					
e-Books						
Journals	25		2		27	
e-Journals						
Digital Database						
CD & Video						
Others (specify)	17				17	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	72	2		1	1	1	17	
Added	1							
Total	73							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer Awareness Programme organized for students and staff members.
- Smart boards installed and training given to teachers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.50 lakh
ii) Campus Infrastructure and facilities	10 lakhs
iii) Equipments	0.20 lakhs
iv) Others	2.00lakhs
Total :	13.70 lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- An orientation program 'Know Your College' is organized by IQAC for providing details of all Student Support Services.
- College Handbook gives information of all services provided to students. It is distributed at the beginning of the year by IQAC.
- Tutorial sessions are arranged regularly to give awareness of such services.

5.2 Efforts made by the institution for tracking the progression

- Personal details of students are collected in tutorial cards. The progress of students in each semester is noted in tutorial cards.
- Tutors ensure grants and scholarships are availed by deserving students on time.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1706	97	17	1820

(b) No. of students outside the state

nil

(c) No. of international students

nil

No	%
543	30.2

Men

Women

No	%
1257	69.8

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
334	271	16	1057	7	1685	332	287	23	1167	16	1800

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Classes on preparations for competitive exams taken occasionally.
- IQAC arranged awareness classes on improving employability of students.
- PG departments give guidance for exams like UGC-NET.

No. of students beneficiaries

14

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	1	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	

5.6 Details of student counselling and career guidance

- Guidance for a career in Chartered Accountancy was given by Commerce dept.
- Guidance for cracking civil services exams was given by Economics dept.
- Arranged career guidance class by various external experts.

No. of students benefitted

310

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
ASAP	60	8	

5.8 Details of gender sensitization programmes

- A survey on 'Girl students and their campus' was carried out by Women's Study unit.
- Class campaign on Harassment and Empowerment by members of Women's study unit.
- Workshop on 'Gender sensitization project' by a Gender Studies Activist.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount*
Financial support from institution		
Financial support from government	1340	
Financial support from other sources		
Number of students who received International/ National recognitions	3	

*(Details to be updated)

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Toilet block renovated.
- New canteen constructed following student requests.
- Sick room constructed inside ladies waiting room.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The institutions vision is embodied in the exhortation of the Sree Narayana Guru: “Realise Emancipation through Education”. Our Mission is to make the students skillful, competent in diverse fields of knowledge and activity, and to make them adaptive and broadminded, so that they would not face any friction in becoming compatible to the drastically and swiftly changing life situations.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Faculty members in various Boards of study participate in syllabus revision/curriculum improvement workshops of the university to express our views regarding quality of syllabus/curriculum.
- There are 16 faculty members from our college in various Boards of Study.

6.3.2 Teaching and Learning

- Tutorial system functions effectively in monitoring learning outcomes.
- Tutor-ward meeting helps in identifying defects and merits in teaching-learning process.
- Remedial classes arranged for weak students.
- Advanced learners encouraged to take classes for their peers.
- Advanced learners are given career guidance through ‘Walk With a Scholar’ programme.
- Encouraged slow learners through Scholar Support Programmes in their studies and to face examination.

6.3.3 Examination and Evaluation

- Evaluation of papers carried out in time and results published without delay.
- Re-test given to weak performers.
- Presentations, demonstrations and group activities were adopted to assess & evaluate knowledge at various levels.

6.3.4 Research and Development

- Workshop on Research Methodology by Political Science department.
- Collaboration with research institutes to carry out project work and seminars.
- Publication of research findings in peer reviewed journals.
- In-house research journals released.
- Interaction with eminent researchers during SPECTRUM seminar series.
- UGC Post-doctoral research fellowship was awarded to a faculty member. Motivation & guidance for applying for PDF was given to other young faculty members by her.
- Teachers participated and presented research papers in external seminars.
- UGC Minor research projects sanctioned to two faculty members.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- New books were purchased.
- More Computers installed for accessing INFLIBNET.
- Old furniture replaced wherever required.
- Proper maintenance of instruments carried out.
- New microscopes installed in Zoology department.

6.3.6 Human Resource Management

- Orientation class on Best Practices in Teaching & Learning was arranged for teachers.
- A class on 'Academic Auditing' was given for all teaching staff.
- All staff members were given an orientation on 'How to interact with NAAC peer team' during its visit to the college.

6.3.7 Faculty and Staff recruitment

- Guest faculty was appointed on merit basis as per UGC norms and university regulations.
-

6.3.8 Industry Interaction / Collaboration

- Interaction with HLL Life Care Ltd, English India Clays & Ayurveda Research Centre to carry out M.Sc Chemistry project work.
- Collaboration with HERE solutions for mapping by Geology department.

6.3.9 Admission of Students

- UG and PG admissions were carried out through Single Window Online Admission procedure of Kerala University.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Nil

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

☒

Yes

☐

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Management
Administrative			Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days? NA

For UG Programmes

Yes

☐

No

☐

For PG Programmes

Yes

☐

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Alumni Association “CHESNA” gave cash awards to the university rank holders of our college.
- Alumni members of Botany constituted awards for young teachers and best paper presenters in the departmental seminar ‘Botanica’

6.12 Activities and support from the Parent – Teacher Association

- Awards were sponsored on Merit day.
- Financially supported maintenance of buildings and rest rooms.
- Financed purchase of furniture and lab equipments.
- Arranged and financed spoken English classes.
- Computer awareness classes arranged for all students.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Message of clean Campus Green Campus is spread through club activities.
- Campus is maintained plastic and litter free.
- Bio-gas plant installed in hostel.
- Aerobic dust bin installed.
- Planting of tree by NSS and Nature club volunteers.
- Energy & water auditing is done to minimize wastage.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Language lab set up.
- Spoken English Classes given to all students.
- Computer awareness classes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- A time table for remedial coaching was fixed to follow.
- Requested PTA to set up a language lab in English department.
- Departments were asked to give proposals for maintenance and it was acted upon.
- Orientation classes arranged to know about best practices in teaching and learning.
- Requested PTA and management to finance ICT in teaching & learning.
- Held discussions with Krishi Bhavan to support organic farming initiatives.
- Took steps to avail MP-LAD fund for installing aerobic dust bin.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Promoting Organic Farming.
- Listening to *Guruvachanam* – Best way to begin a day.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- National Seminar organised by Zoology dept. on Biodiversity.
- Awareness programmes on environment protection by Nature club.

7.5 Whether environmental audit was conducted?

Yes

☐

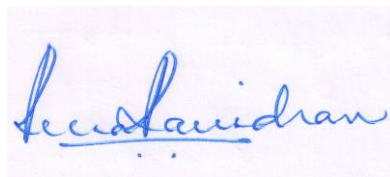
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The institution was re-accredited by NAAC in March 2016 with CGPA 2.74 and B Grade.

8. **Plans of institution for next year**

- To ensure participation of more teachers in quality related workshops/seminars.
- Junior teachers to apply for Ph.D programme.
- Teachers with Ph.D to apply for PDF.
- Submit more proposals for Major projects and seminars/Workshop.
- All departments to publish papers in peer reviewed journals.
- To take up more activities based on ISR.
- To install smart boards in more class rooms.
- To apply for PG course in Sociology & Psychology.
- To ensure adequate water supply.
- To maintain cleanliness and Hygiene in the campus.

Name : Dr.Reena Ravindran



Signature of the Coordinator, IQAC

Name : Dr.L.Thulaseedharan



Signature of the Chairperson, IQAC

Best Practice I

Title of the Practice: Listening to Guruvachanam-Best way to begin a day.

Objective: Propagating Sree Narayana Guru's preachings as *Guruvachanam* for a better living.

The Context: The college, named after great social reformer and seer, Sree Narayana Guru, stands for academic excellence, development of skills and character formation based on his philosophy. Guru's teachings have relevance in the contemporary world and its significance is increasing day by day. In order to propagate his teachings we begin each day by reading out inspirational quotes by Sree Narayana Guru.

The Practice: A student reads out a *Guruvachanam* through public address system every day after the morning prayer. The significance of following *Guruvachanams* in the contemporary world is discussed by teachers and students in class.

Evidence of Success: Students have shown interest in knowing more about Guru after listening to *Guruvachanam*. This has helped in propagating his ideologies to the young generation in an effective way. Students have opined that they are able to begin their day's work on a positive tone and are trying to imbibe his teachings & ideology in their personal life. This shows the significance and influence of the teachings of Guru for a better tomorrow.

Problems Encountered and Resources required: No problems were encountered in this practice and the only resource required is power supply.

Best Practice II

Title of the Practice: Promoting organic farming.

Objective: To enlighten students on the benefits of organic farming by usage of organic manures and pesticides.

The context: Agriculture is the main profession of our population. The very existence of man depends on food which cannot be served without promotion of agriculture. Clean and healthy food can be served only by cultivating crops using organic manure and pesticides. Organic farming thus gains importance as people are aware of the health hazards of using chemical pesticides. Students are therefore encouraged to adopt organic farming in their homes and a training in this regard is given by the college to all students.

The practice: Two acres of barren land from the college campus was turned into a green farm by our student volunteers with the help and guidance of agricultural officers from Sreekariam Krishi Bhavan. Thirteen varieties of vegetables were cultivated by our students. The task of watering and nurturing them using organic manure and pesticides was taken up by student volunteers. All students joined together in reaping the harvest and selling vegetables at source. The money collected was invested in the next farming season.

Evidence of success: Our college bagged the first prize from the Government in “Institutional Organic farming” category at the district level. The wide publicity given by Doordarshan Channel to our organic farming is an evidence of success of our efforts. Also many students have started organic farming in their homes and neighbourhood. Social responsibility and commitment of students have improved after this group endeavour.

Problems encountered and resources required: Shortage of well-water during summer season has effected the yield of some crops.

Contact details:

The Principal

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X.....X.....X.....X.....X.....X.....X.....X

SREE NARAYANA COLLEGE, CHEMPAZHANTHY
CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER
CHOICE BASED CREDIT AND SEMESTER SYSTEM (CBCSS)
ODD SEMESTER (w.e.f 06-07-2015 to 21-12-2015)

06-07-2015	COMMENCEMENT OF V AND I SEMESTER CLASSES
20-07-2015	LAST DATE OF REGISTRATION FOR THE V AND I SEMESTER
07-08-2015	LAST DATE OF ALLOTING TOPICS OF ASSIGNMENTS TO V AND I SEMESTER
10-08-2015	COMMENCEMENT OF III SEMESTER CLASSES
20-08-2015	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS OF V AND I SEMESTER TO THE UNIVERSITY
21-08-2015	LAST DATE FOR SUBMISSION OF ASSIGNMENTS OF V AND I SEMESTER
22-08-2015 TO 31-08-2015	ONAM HOLIDAYS
24-08-2015	LAST DATE OF REGISTRATION FOR THE III SEMESTER
09-09-2015	LAST DATE OF ALLOTING TOPICS OF ASSIGNMENTS TO III SEMESTER
15-09-2015	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAM (ESE) V SEMESTER
17-09-2015	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAM (ESE) I SEMESTER
22-09-2015	LAST DATE OF RECEIPT OF APPLICATION OF V SEMESTER FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
23-09-2015	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS OF III SEMESTER TO THE UNIVERSITY
23-09-2015 TO 30-09-2015	CONDUCT OF TEST PAPERS FOR V SEMESTER
24-09-2015	LAST DATE OF RECEIPT OF APPLICATION OF I SEMESTER FOR UNIVERSITY EXAMINATIONS WITHOUT FINE

28-09-2015	LAST DATE OF RECEIPT OF APPLICATIONS OF V SEMESTER FOR UNIVERSITY EXAMINATIONS WITH FINE
28-09-2015 TO 07-10-2015	CONDUCT OF TEST PAPERS FOR I SEMESTER
30-09-2015	LAST DATE OF RECEIPT OF APPLICATIONS OF I SEMESTER FOR UNIVERSITY EXAMINATIONS WITH FINE
01-10-2015	LAST DATE FOR SUBMISSION OF ASSIGNMENTS OF III SEMESTER
19-10-2015 TO 06-11-2015	END SEMESTER EVALUATION (ESE) OF V SEMESTER

22-10-2015	DISPLAY OF RESULTS OF V SEMESTER CONTINUOUS EVALUATION(CE)
23-10-2015	LAST DATE FOR SUBMISSION OF RESULTS OF I SEMESTER CONTINUOUS EVALUATION (CE) BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
26-10-2015	LAST DATE OF RECEIPT OF APPLICATION OF III SEMESTER FOR UNIVERSITY EXAMINATIONS WITHOUT FINE
26-10-2015 TO 11-11-2015	END SEMESTER EVALUATION (ESE) OF I SEMESTER
27-10-2015	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS OF V SEMESTER TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION(CE)
30-10-2015	<ul style="list-style-type: none"> • LAST DATE OF RECEIPT OF APPLICATION OF III SEMESTER FOR UNIVERSITY EXAMINATIONS WITH FINE • DISPLAY OF RESULTS OF I SEMESTER CONTINUOUS EVALUATION(CE) • LAST DATE OF RECEIPT OF APPLICATION OF I SEMESTER FOR UNIVERSITY EXAMINATIONS WITH SUPER FINE
05-11-2015	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS OF I SEMESTER TO THE HEAD OF THE

	DEPARTMENTS REGARDING CONTINUOUS EVALUATION(CE)
16-11-2015	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) OF V SEMESTER BY THE CONTROLLER OF EXAMINATIONS
20-11-2015	LAST DATE FOR SUBMISSION OF RESULTS OF CONTINUOUS EVALUATION (CE) OF III SEMESTER BY TEACHERS TO THE HEAD OF THE DEPARTMENTS
23-11-2015	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) OF I SEMESTER BY THE CONTROLLER OF EXAMINATIONS
23-11-2015 TO 11-12-2015	END SEMESTER EVALUATION (ESE)OF III SEMESTER
26-11-2015	DISPLAY OF RESULTS OF III SEMESTER CONTINUOUS EVALUATION(CE)
01-12-2015	LAST DATE OF SUBMISSION OF COMPLAINTS IF ANY, BY STUDENTS OF III SEMESTER TO THE HEAD OF THE DEPARTMENTS REGARDING CONTINUOUS EVALUATION(CE)
21-12-2015	LAST DATE OF RECEIPT OF CONTINUOUS EVALUATION (CE) OF III SEMESTER BY THE CONTROLLER OF EXAMINATIONS
25-11-2015	COMMENCEMENT OF VI SEMESTER CLASSES
09-12-2015	LAST DATE OF REGISTRATION FOR THE COURSES OF VI SEMESTER
21-12-2015	LAST DATE FOR ALLOTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS OF VI SEMESTER
22-12-2015 TO 31-12-2015	CHRISTMAS HOLIDAYS
01-01-2016	COMMENCEMENT OF IV SEMESTER CLASSES
01-01-2016	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS OF VI SEMESTER
08-01-2016	LAST DATE FOR SENDING THE LIST OF REGISTERED STUDENTS OF VI SEMESTER TO THE UNIVERSITY
15-01-2016	LAST DATE FOR SENDING THE LIST OF REGISTERED OF IV SEMESTER STUDENTS TO THE UNIVERSITY

01-02-2016	LAST DATE FOR ALLOTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS OF IV SEMESTER
08-02-2016	COMMENCEMENT OF II SEMESTER CLASSES
10-02-2016	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS OF IV SEMESTER
18-02-2016	LAST DATE OF REGISTRATION OF THE COURSES OF IV SEMESTER
22-02-2016	LAST DATE OF REGISTRATION OF THE COURSES OF II SEMESTER
25-02-2016	LAST DATE FOR ALLOTING TOPICS OF ASSIGNMENTS/CONDUCT OF SEMINARS OF II SEMESTER
17-02-2016 TO 02-03-2016	R SANKAR MEMORIAL SPECTRUM SEMINAR SERIES
02-03-2016	PUBLICATION OF NOTIFICATION FOR UNIVERSITY EXAMINATIONS OF VI SEM (ESE)
08-03-2016	LAST DATE FOR SUBMISSION OF ASSIGNMENTS/CONDUCT OF SEMINARS OF IV SEMESTER
08-03-2016 TO 15- 03-2016	CONDUCT OF TEST PAPERS FOR VI SEMESTER
14-03-2016	LAST DATE OF RECEIPT OF APPLICATION FOR UNIVERSITY EXAMINATIONS OF VI SEMESTER WITHOUT FINE
18-03-2016	LAST DATE OF RECEIPT OF APPLICATIONS FOR UNIVERSITY EXAMINATIONS OF VI SEMESTER WITH FINE
18-03-2016	LAST DATE FOR SUBMISSION OF PROJECT/DISSERTATION OF VI SEMESTER

